



Maryland Department of Agriculture

Organic Certification Program

50 Harry S. Truman Parkway, Suite 449 Annapolis, MD 21401

Phone: (410) 841-5769; Fax: (410) 841-2750

Email: organic.certification@maryland.gov

Organic Certification Application Affirmation and Signature

Section 1: Application Information

1. Operation Name:

2. I am applying for: Initial Organic Certification Continuing Organic Certification

3. I am requesting certification under the following scopes:
Crops Livestock Wild Crops On-Farm Processing/Handling

4. I have included the following documents with my submission:

Crops/Wild Crops Scope	Livestock Scope	On-Farm Processing/Handling Scope
Crop and Pasture OSP (new)	Livestock OSP (new)	On-Farm Processor Handler OSP (new)
Crop and Pasture OSP (updated)	Livestock OSP (updated)	On-Farm Processor Handler OSP (updated)
Crop and Pasture OSP Annual Update Form	Livestock OSP Annual Update Form	On-Farm Processor OSP Annual Update Form
Crop Appendix A Seeds, Seedlings, Planting Stock	Livestock Appendix A DMI Calculation	Processor/Handler Appendix A Products List
Crop Appendix B Material Inputs	Livestock Appendix B Material Inputs	Processor/Handler Appendix B Material Inputs
Crop Appendix C Field and Crop Information	Livestock Appendix C Ruminant Herd List	Processor/Handler Appendix C Ingredients List
Crop Appendix D Container Production	Organic Product Labels (retail/nonretail)	Organic Product Profiles
Field History Sheet – New Fields	Maps of Pastures (including drinking water and shade locations)	Facility Diagram
Land Use Affidavit	Material Input Product Labels/SDS	Product Flow Chart
Adjoining Land Use Verification	Custom Grazing and Management Affidavit	Pest Management Diagram/SOP
Wild Crop OSP	Livestock Transaction Record	Organic Product Labels (retail/nonretail)
Maps of Parcels/Fields		Water Tests
Soil Tests (required every 3 years)		
Material Input Product Labels/SDS		
Organic Product Labels (retail/nonretail)		
Organic Fraud Prevention Plan		

Section 2: Affirmation and Signature

I affirm that all statements made in this application are true and correct. I understand that the operation may be subject to unannounced inspection and/or sampling for residues at any time as deemed appropriate to ensure compliance with the Organic Foods Production Act of 1990, the National Organic Program Rule and other applicable standards or requirements. I agree to pay all costs and fees associated with this program. I understand that I must notify the MDA Organic Certification program if I intend to make modifications to products, processes or systems which could affect the compliance of the product with the requirements of the applicable standards or regulations and cannot sell or distribute the affected products until approval is received from the MDA Organic Certification Program.

I understand:

- 1) If I (a) knowingly sell or label a product as organic, except in accordance with the National Organic Program, I shall be subject to a civil penalty of not more than \$10,000 per violation; (b) make a false statement under the Act to the Secretary, a governing State official, or an accredited certifying agent, I shall be subject to the provisions of section 1001 of Title 18, United States Code.
- 2) Except for operations exempt or excluded in the NOP §205.101, each production or handling operation or specified portion of a production or handling operation that produces or handles crops, livestock, livestock products, or other agricultural products that are intended to be sold, labeled, or represented as “100 percent organic,” “organic,” or “made with organic (specified ingredients or food group(s))” must be certified according to the provisions of subpart E of the NOP and must meet all other applicable requirement of this part and submission of this plan in no way implies granting or continuation of certification by the MDA Organic Certification Program.
- 3) I am required to surrender my certificate and can no longer sell or label products as certified by the MDA if: I withdraw from the program; my certification is not continued for failure to submit an annual update or fees; or any other reason in accordance with the NOP.
- 4) My operation must be inspected annually to continue certification and the inspection must be conducted within 30 days of the first notification from the Maryland Department of Agriculture to schedule the inspection. Notification may be made by letter, phone call or email. Failure to respond to the notification or be available for inspection may result in the issuance of a noncompliance.
- 5) The USDA National Organic Program requires MDA to conduct unannounced inspections for a minimum of 5% of the MDA certified operations annually. MDA conducts unannounced inspections at their discretion, and I may be subject to an unannounced inspection at any time throughout the year. Failure to be available for an unannounced inspection may result in the issuance of a noncompliance.

Representative Name and Title

Representative Signature

Date

No person or operation shall be excluded from participation in or denied the benefits of the National Organic Program due to discrimination because of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status.

Submit completed certification application and supporting documents to:

via Regular Mail:

Maryland Department of Agriculture
Organic Certification Program
50 Harry S. Truman Parkway, Suite 449
Annapolis, MD 21401

via Email:

organic.certification@maryland.gov

Submit fees and MDA Certified Producers Remittance/Cost Share Form to:

via USPS:

Maryland Department of Agriculture
P.O. Box 17304
Baltimore, MD 21297-1304

via Other Carriers:

Maryland Department of Agriculture
(Lockbox Services 17304)
MAC Y1372-045
401 Market Street
Philadelphia, PA 19106